



**INTERNAL/EXTERNAL JOB POSTING  
SUPPORT WORKER - PROGRAMS  
(0.6 FTE OR 21 hours per week)**

The AIDS Network is a registered charitable organization that offers services and education to people living in the communities of Hamilton, Halton, Haldimand, Norfolk and Brant. Established in 1986, we are the only organization in the region that offers services and support to men, women, children and families who have been affected by HIV/AIDS. Our organization is committed to addressing HIV/AIDS through education and support.

**Our Mission:** The AIDS Network responds to the impact of HIV on the health and well-being of individuals and diverse communities in Hamilton, Halton, Haldimand, Norfolk and Brant.

**Our Vision:** We see a world without new infections, and a full and healthy life for people living with and vulnerable to HIV.

**Position: Support Worker - Programs**

**Status:** 0.6 FTE, part-time, 21 hours per week

**Supervisor:** Director of Support and Volunteer Services

**Supervises:** All program area volunteers and assigned student placements

**Hourly Rate:** \$20.51 - \$25.26 + Benefits

**Location:** Hamilton Office

**Closing:** April 13th, 2017 no later than 5:00pm to [recruitment@aidsnetwork.ca](mailto:recruitment@aidsnetwork.ca)

**PURPOSE OF POSITION**

The part-time Support Worker - Programs, is responsible for coordination and implementation of support programs and services with The AIDS Network. Based in Hamilton, the Support Worker - Programs, works within guidelines, policies, values and mission of the organization and is accountable and responsible for the outcomes of these program areas. The Support Worker - Programs, works collaboratively in a team environment with other staff and volunteers.

## **KEY QUALIFICATIONS AND EXPERIENCE**

- 3+ years of experience coordinating and implementing direct service programs in a community based agency with vulnerable communities, including people living with physical and mental health issues, substance use involvement and experiencing housing instability;
- Degree or diploma in social services, health promotion or related area from a recognized educational institution; or equivalent is desired but not required;
- Comfortable working within a networked environment including software applications such as Outlook, MS Office, and web based client information systems;
- Previous experience coordinating peer engaged programs;
- Strong interpersonal communication skills with training in crisis de-escalation and conflict resolution;
- In-depth knowledge of the social determinants of health impacting people living with HIV/AIDS in Hamilton, Halton, Haldimand, Norfolk and Brant regions;
- Must have a valid Class G driver's license, regular access to a reliable vehicle and able to provide cleared driving and police record checks.

## **KEY AREAS OF RESPONSIBILITY**

- Development, coordination and implementation of support programs including but not limited to food security and nutrition programs, social support events, transportation support, complementary therapies, fitness and wellbeing programs, support services, and other support programming that may be developed in response to identified needs;
- Liaising with local community partner agencies for program and referral coordination;
- Volunteer coordination, supervision and support;
- Administration, reception, file/record keeping and program reporting including maintenance, monitoring and updating of web based database system;
- Provision of support services, referrals, medical appointment accompaniment, case management, individual advocacy, and facilitation of support groups;
- Communications;
- Other areas as approved by management.

Please forward your electronic resume and covering letter by email only no later than 5 pm on Thursday April 13th, 2017 to: [recruitment@aidsnetwork.ca](mailto:recruitment@aidsnetwork.ca). Please do not send your application by fax or surface mail. The AIDS Network encourages diversity and persons living with HIV are encouraged to apply.