

REGENT PARK COMMUNITY HEALTH CENTRE

We are a dynamic community-based health centre promoting social justice and health equity in the Regent Park neighbourhood and east downtown area of Toronto. We operate out of several locations and provide a wide variety of services including: primary health care, chiropody, physiotherapy, health promotion, social work, community health, immigrant and refugee services, housing assistance, harm reduction and homeless programs, Pathways to Education for high school students, infant and child development programs, parenting education and family advocacy. We currently have the following opening with our Committee for Accessible Aids Treatment program:

Capacity Building Coordinator - CAAT
Permanent Full time 35 hours per week
Salary Range: \$22.50 to \$27.00 per hour plus benefits

Position Summary:

Committee for Accessible AIDS Treatment (CAAT) is a network of service providers working together to improve access and quality of care for marginalized people living with HIV/AIDS. CAAT staff and programs are based at the Regent Park Community Health Centre. Program staff work closely with AIDS Service Organizations (ASOs) in Ontario to engage, empower and co-create resources that improve service access for immigrants, refugees and non-status people living with HIV (IRN-PHAs)

The Capacity Building Coordinator is responsible for implementation of CAAT's annual capacity building plan including training, supporting and overseeing CAAT's Peer Facilitators. The position reports to and works closely with the Director of the Committee for Accessible AIDS Treatment (CAAT).

The Capacity Building Coordinator works with AIDS Services Organizations (ASO) to develop their capacity to serve immigrant, refugee and non-status people living with HIV/AIDS (IRN PHAs). The Coordinator assists ASO to build capacity and facilitate greater involvement and leadership among IRN PHA communities throughout the Province and is responsible for the day-to-day delivery of high quality programs aligned with CAAT's mission, vision and values.

Duties include:

- Implement CAAT's annual capacity building plan including training, supporting and overseeing CAAT's Peer Facilitators
- Identify training and capacity-building needs of ASOs and other AIDS-related agencies in Ontario by identifying gaps in their knowledge and capacity to serve IRN PHA communities
- Coordinate and deliver CAAT's capacity building program with AIDS Service Organizations (ASOs) and their networks in Ontario
- Coordinate the development and updating of training modules and resource materials for outreach to ASO's and their partner agencies serving (IRN) PHAs

- Coordinate the recruitment, training, deployment and supervision of newcomer PHAs as Peer facilitators to assist with educational activities for ASO's serving IRN PHAs
- Provide coordination support to CAAT PHA capacity building activities such as the Ethno-racial Treatment Support Network (ETSN) peer treatment counselor training
- Conduct outreach to mobilize and support ASOs throughout the Province to participate in CAAT program activities
- Assess outcomes for the capacity building program and ensure regular evaluation

Qualifications:

- Post secondary degree in education, social or health science or equivalent
- Knowledge and work experience on HIV and immigration issues
- Experience in project coordination and the delivery of training programs
- Demonstrated understanding of empowerment and capacity building frameworks
- Demonstrated success in coordinating projects involving multiple stakeholders
- Commitment to social justice and anti-oppression principles and practices
- Demonstrated ability to be self directed and be accountable to team process
- Excellent verbal and written communication skills in English, computer literacy
- Ability to work collaboratively within and across teams
- Ability to work effectively with people of various cultural, age and economic backgrounds
- Knowledge of the Regent Park area and issues affecting the community
- Lived experience with HIV/AIDS and/or immigration and refugee system an asset

Regent Park CHC is committed to equity in our hiring and employment practices. Applications are encouraged from qualified individuals who are Indigenous people, members of racialized communities, individuals of diverse sexual orientation and gender identification, persons with disabilities and others protected under the Human Rights Code as well as individuals with lived experience in the Regent Park community. This is a bargaining unit position with OPSEU Local 5115.

Please submit your resume and cover letter by **5:00 p.m. February 11, 2019**, to:

**Hiring Committee: CAAT Project Coordinator
Regent Park Community Health Centre
465 Dundas St. E. Toronto, ON M5A 2B2
or Email: jobs@regentparkchc.org**

No phone calls please. We thank all applicants for their interest in this position, however, only those selected for an interview will be contacted. RPCHC is committed to developing an inclusive, selection process and work environment. If contacted, please advise the hiring manager if you require any accommodation during the interview process.